



ARCHDIOCESE OF BRISBANE  
Safeguarding & Professional Standards Services

# COMPLAINT/DISCLOSURE FORM

**Return address:** GPO Box 282 Brisbane Qld 4001    **Email:** safeguarding@bne.catholic.net.au

## CONFIDENTIAL

### MY PERSONAL DETAILS ARE:

Mr/Mrs/Ms/Other: Given name/s: \_\_\_\_\_ Family name: \_\_\_\_\_

Other name/s: Given name/s: \_\_\_\_\_ Family name: \_\_\_\_\_

Street address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Male     Female    Date of birth: ...../...../.....

### MY COMPLAINT/DISCLOSURE IS ABOUT:

- |   |  |
|---|--|
| <input type="checkbox"/> Sexual abuse                     | <input type="checkbox"/> Psychological/emotional abuse     |
| <input type="checkbox"/> Sexual harassment                | <input type="checkbox"/> Spiritual Abuse                   |
| <input type="checkbox"/> Other conduct of a sexual nature | <input type="checkbox"/> Neglect                           |
| <input type="checkbox"/> Physical abuse                   | <input type="checkbox"/> Exploitation                      |
|   | <input type="checkbox"/> Other misconduct. Please specify: |

### MY COMPLAINT/DISCLOSURE IS ABOUT THE FOLLOWING PERSON/S: (attach additional sheet if necessary)

Given name/s: \_\_\_\_\_ Family name: \_\_\_\_\_  Male  Female

Title (if known):  Catholic Priest/Clergy  Catholic Nun/Brother  Catholic Church Employee

Catholic Church Volunteer  Unknown

Catholic Church Body/Order: \_\_\_\_\_

Given name/s: \_\_\_\_\_ Family name: \_\_\_\_\_  Male  Female

Title (if known):  Catholic Priest/Clergy  Catholic Nun/Brother  Catholic Church Employee

Catholic Church Volunteer  Unknown

Catholic Church Body/Order: \_\_\_\_\_

Given name/s: \_\_\_\_\_ Family name: \_\_\_\_\_  Male  Female

Title (if known):  Catholic Priest/Clergy  Catholic Nun/Brother  Catholic Church Employee

Catholic Church Volunteer  Unknown

Catholic Church Body/Order: \_\_\_\_\_



## Privacy Collection Statement

The Catholic Archdiocese of Brisbane (we, us or our) may collect, use and disclose personal information about you in accordance with the Privacy Act 1988 (Cth) (Privacy Act), which includes the Australian Privacy Principles. We collect personal information directly from you, from third parties acting on your behalf, from third parties involved in managing an enquiry, disclosure of information, grievance or complaint against you or about whom you have made an enquiry, disclosure of information, grievance or complaint. We also collect sensitive information about you.

We collect personal information for the purposes of developing and implementing policies, principles and procedures for responding to Church related abuse and misconduct complaints, arranging pastoral care for victims/survivors of sexual, physical, emotional spiritual abuse by church personnel, managing enquiries, disclosures of information, grievances and complaints falling under the jurisdiction of the Archdiocese, assessing the employment applications of prospective employees, contractors and volunteers and facilitating our internal business operations including the fulfilment of any legal requirements. If the personal information you provide is incomplete or inaccurate, we may not be able to provide you with the services you seek or take full action on that information.

We may disclose personal information about you to law enforcement bodies, our related entities and other organisations with whom we have affiliations, including State Catholic Professional Standards Offices, the National Committee for Professional Standards, Catholic Professional Standards Ltd, and third party service providers who assist us in operating our business (including information technology service providers). We may disclose your personal information overseas if the information, disclosure, enquiry, grievance or complaint relates to or involves Church personnel based overseas.

Our privacy policy which can be accessed on our website or on request, sets out how you can access and ask for correction of your personal information, how you can complain about privacy-related matters, and how we respond to complaints.

### Contact details:

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